

Minutes of Maynard Parking Authority

OMS Conference Room, Maynard Town Building, 4 pm, 2/5/20

Members Present: Justin DeMarco, Dan Nash, Mike Noble, Megan Zammuto

Members Absent: Ben Hofmann, Nick Johnson, Jack McKeen

Public Comment: None

Minutes: Minutes from meeting on 1/22/2020 were unanimously approved.

Town Report: Parking Authority members reviewed the draft Town Report contribution for 2019. The report identified members, short term goals, and lists items accomplished on the Parking Management Plan.

Time Limit Policy: Parking Authority members considered drafting a policy to enforce two-hour time limits on all on-street, unmetered parking spaces. The group decided to identify unmetered on-street spaces and determine if a meter would be more appropriate. It was noted that there are inconsistencies that need to be addressed, and additional meters and signage that need to be installed. Justin DeMarco advised that the authority coordinate construction requests so that all work including drilling concrete, meter/sign installation can be done at once to improve efficiency and reduce costs.

The group identified potential on-street parking spaces that are currently not lined, and unmetered. Justin DeMarco agreed to review these potential spaces for safety to determine if they could be a viable addition to the on-street parking inventory. The group also discussed the history of the 15-minute parking spaces in downtown Maynard and considered appropriate locations. Megan Zammuto volunteered to research the 15-minute parking spaces and get a better understanding of industry standards and enforcement implications.

Parking Enforcement Pilot Design: The Parking Authority received a quote from IPS Group for a parking enforcement system. The group is waiting on a quote from Kelley and Ryan. Vendors will be invited to future Parking Authority meetings to demonstrate the features of their respective products.

Minutes Approved: March 4, 2020